**Workflow Applications**

**Description**

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**As an Ithra user, I want to view and manage applications assigned to a workflow, whether automatically based on criteria or manually by an Ithra user. The workflow application list should include detailed information with filtering options.**

* **Navigating to Workflow Applications:**
  + **Accessing Workflow List:**
    - Ithra users can access the **Workflow List** from the main menu or the competition year detail page.
    - From the **Workflow List**, users can select a specific workflow to manage its applications.
    - **Example:** An Ithra user selects the "Workflow 1" from the competition year page.
  + **Accessing Assigned Applications:**
    - Inside the workflow details page, navigate to the **Assigned Applications** section.
    - The list of assigned applications can be viewed either automatically (based on filtering criteria) or manually assigned by an Ithra user.
    - **Example:** The user clicks on the "Assigned Applications" tab to view all applications assigned to the workflow.
* **Workflow Application List:**
  + The workflow application list contains key details about each assigned application:
    - **Student Info (#IDC\_2):** Displays student’s name, mobile number, and email.
    - **Assign Date (#IDC\_3):** The date when the application was assigned to the workflow.
    - **Assign Type (#IDC\_4):** Indicates if the assignment was automatic (based on criteria) or manual.
    - **Assigned By (#IDC\_5):** If assigned manually, this field shows the name of the Ithra user who made the assignment.
    - **Application Status (#IDC\_6):** Shows the current status of the application (e.g., under review, approved).
    - **Country (#IDC\_7), Region (#IDC\_8), Education Level (#IDC\_9):** Displays related details for filtering.
    - **Submit Date (#IDC\_14):** The date when the application was submitted.
    - **View Option (#IDC\_15):** A button allowing Ithra users to view the full details of the application.
* **Filtering Options:**
  + Ithra users can filter the application list using several parameters:
    - **Search Query (#IDC\_16):** Search by student name, email, and application number.
    - **Filter Parameters (#IDC\_17):**
      * **Assign Date:** Filter by a date range (from-to).
      * **Assign Type:** Filter by whether the assignment was automatic or manual.
      * **Application Status:** Filter by current status (e.g., pending, approved).
      * **Country, Region, Education Level:** Filters based on location and education details, with region filtered by selected country.
      * **Submit Date:** Filter by the submission date of the application (from-to).
* **Admin-Specific Actions:**
  + **Move Applications Between Workflows (#IDC\_18):**
    - Admin users can move an application from one workflow to another within the same competition year.
    - **Example:** An admin moves an application from the "Initial Review" workflow to the "Final Review" workflow after completing the required stages.
  + **Workflow Selection (#IDC\_21):**
    - Admin users can choose from a dropdown of available workflows to which they can move an application.
    - **Example:** An admin selects the "Final Evaluation" workflow from the list to move the application.
  + **Confirmation Message (#IDC\_20):**
    - Before moving the application, the system shows a confirmation message to the admin, ensuring they confirm the move and understand that the stage history will be reset.
    - **Example:** The system prompts the admin with a message, "Are you sure you want to move this application? All stage history will be reset."
* **Business Logic:**
  + **Viewing Assigned Applications:**
    - The system allows Ithra users to view all applications assigned to a workflow, with the ability to filter and search through detailed information like student info, application status, and submit date.
  + **Automatic and Manual Assignments:**
    - Applications are assigned to workflows either automatically based on defined criteria or manually by Ithra users. The system tracks and displays the type of assignment and who assigned it.
  + **Moving Between Workflows:**
    - When moving applications, the admin must select a new workflow and confirm the move.
    - **Example:** An admin moves an application from "Initial Review 1" to "Initial Review 2" and sees the confirmation message before proceeding.

**IDC (Interface Design Criteria):**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| IDC Code | Arabic Name | English Name | Description | Accept | Not Accept | Type | Mandatory |
| IDC\_2 | معلومات الطالب | Student Info | Displays student name, mobile, and email in the workflow application list. |  |  | Text |  |
| IDC\_3 | تاريخ الإضافة لمجموعة المشاركة | Assign Date | Displays the date the application was assigned to the workflow. |  |  | Date |  |
| IDC\_4 | نوع الإضافة | Assign Type | Indicates whether the assignment was automatic or manual. |  |  | Text |  |
| IDC\_5 | تمت الإضافة من قبل | Assigned By | Displays the user name who assigned the application, if done manually. |  |  | Text |  |
| IDC\_6 | حالة المشاركة | Application Status | Displays the current status of the application. |  |  | Text |  |
| IDC\_7 | الدولة | Country | Displays the country associated with the application. |  |  | Text |  |
| IDC\_8 | المنطقة | Region | Displays the region associated with the application. |  |  | Text |  |
| IDC\_9 | مستوى التعليم | Education Level | Displays the education level associated with the application. |  |  | Text |  |
| IDC\_10 | الإدارة التعليمية | Education Administrative | Displays the education administrative associated with the application. |  |  | Text |  |
| IDC\_11 | العمر | Age | Displays the age associated with the application. |  |  | Number |  |
| IDC\_12 | الجامعة | University | Displays the university associated with the application. |  |  | Text |  |
| IDC\_13 | المدرسة | School | Displays the school associated with the application. |  |  | Text |  |
| IDC\_14 | تاريخ تقديم المشاركة | Submit Date | Displays the submission date of the application. |  |  | Date |  |
| IDC\_15 | عرض تفاصيل الطلب | View Option | Provides an option to view the detailed application page. |  |  | Button |  |
| IDC\_16 | بحث | Search | Allows searching by student name. |  |  | Text |  |
| IDC\_17 | معايير التصفية | Filter Parameters | Filtering options, including assign date, assign type, application status, country, region, etc. |  |  | Dropdown/Multiselect |  |
| IDC\_18 | نقل بين مجموعة المشاركة | Move Between Workflows | Allows admin users to move an application from one workflow to another. |  |  | Action |  |
| IDC\_19 | إعادة تعيين سجل المراحل | Stage History Reset | Resets all stages history when an application is moved to a different workflow. |  |  | Action |  |
| IDC\_20 | تأكيد النقل | Confirmation | Displays a confirmation message before moving an application to a different workflow. |  |  | Message |  |
| IDC\_21 | مجموعة المشاركة | Workflow | Allows admin users to select from a list of available workflows within the competition year. |  |  | Dropdown |  |

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